



2016 Field Trip Reservation Page

Please Print Clearly. Reservation information must be complete to process and confirm.

Group Rate: All members, including every teacher, chaperone and bus driver, will be charged \$2.00 per person.

To qualify for group rates, reservations must be made 2 weeks in advance.

Dates & times: subject to availability with a maximum stay of 2 hours (10AM – 4 PM)

Reservations are not guaranteed until confirmed by an Aquarium staff member.

Educational and Tour Groups of 10 or more people qualify for group rates.

Should you have reservation questions, please email aquarium@maine.gov or call 633-9580.

Should you need to contact staff the day of your trip, please call the Aquarium directly at: (207) 633-9406

Checklist Prior to Visit:

☒ Reviewed our **updated admission policies and fees** and prepared accordingly?

☒ Downloaded **The Teachers Guide to GOM Marine Life?**

☒ Downloaded and read **Field Trip Guide?**

☒ Downloaded our **Field Trip Checklist?**

☒ Checked online **reservation calendar** : www.maine.gov/dmr/rm/aquarium/fieldtrips

Please return this form by:

• **Fax:** (207) 633-9579

• **Email:** aquarium@maine.gov

• **Mail to:** Maine State Aquarium,
P.O. Box 8
W. Boothbay Harbor, ME 04575

Tell us about you

Date:

Name of School/Group:

Type: ☐ Public ☐ Private ☐ Homeschool ☐ Daycare/Preschool ☐ Head Start ☐ Camp ☐ Other

Please explain Other:

Address:

City:

Zip:

Contact Person:

Email:

Telephone:

Fax:

Grade/Level:

of Students:

of Adults:

Please note that we request a ratio of 1:10 for all school and youth groups. This does not apply to recreational, private, or tour groups.

So that we can better serve your group, please check all that apply:

☐ Special Needs ☐ ESL Students ☐ Other _____

Is there anything else that we should know about your group?

About Your Visit:

Please select 2 visit dates and times to ensure that we can accommodate you.

Date	Arrival Time	Departure Time
1.		
2.		

Do you plan on eating at our facility during your visit? ☐ YES ☐ NO

Please Note: We do not have indoor accommodations for groups if inclement weather occurs.

Do you wish to schedule a complimentary presentation? ☐ YES ☐ NO

Your group may be required to split up for presentation rotations if larger than 25 people.

☐ Lobsters

☐ Shark/Skate

☐ Other (for additional fees)

Please call or email for additional information on program options and fees.

Contact Elaine Jones – (207) 633-9580 or email: elaine.jones@maine.gov

MSA ADMINISTRATIVE USE ONLY:

Date Received:

Confirmed: ☐ Y ☐ N

Admissions Receptionist Only:

Staple Receipt to Form

Notes:

Receipt # _____

Receptionist: _____

Check # _____

